



AUTHORIZATION FOR USE OR DISCLOSURE OF PROTECTED HEALTH INFORMATION

PATIENT NAME (Last, First, MI)			Date of Birth
Address	City	State	Zip
Best Contact Phone	Email Address		
PARENT/GUARDIAN NAME		Relationship to Patient	
My signature below affirms that I am the legal guardian of the above listed patient, having full authority to request, receive and transfer Medical Health Records. I agree to take full responsibility for such records and all financial obligations.			

I hereby Authorize Intown Pediatric & Adolescent Medicine, PC to:

Release my child's protected health information TO or FROM : (Please CIRCLE one & Complete Information)

Name

Address

City, State Zip Code

Fax Number

Phone Number

EMAIL: _____

(Any documents over 30 pages will be emailed or mailed in CD format)

Intown Pediatric & Adolescent Medicine, P.C.
490 Bill Kennedy Way, SE Atlanta, GA 30316
PHONE (404) 446-4726 FAX (404) 446-4727

INCOMING MEDICAL RECORDS MAY BE EMAILED TO: forms@intownpediatrics.com

INFORMATION TO BE RELEASED:

<input type="checkbox"/> FULL Medical Record	<input type="checkbox"/> Records From & To Dates _____	<input type="checkbox"/> Last Visit/Growth Chart/Immunizations
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This authorization expires 90 days (ninety) from: _____ (Expiration Date)

By checking this box, I authorize records to be sent via unencrypted email to my email address on file. I accept the risks of sending and receiving Protected Health Information (PHI) via unencrypted email and I hold harmless Intown Pediatrics from any and all liability.

I understand that I may revoke this authorization at any time by notifying Intown Pediatric & Adolescent Medicine, P.C. in writing. This authorization will cease to be effective on the date notified except to the extent that the practice has acted in trust upon this authorization.

Signature of Parent or Legal Guardian

Date

Any medical record not submitted directly to another medical office is subject to a \$30 per record fee. Any records over 30 pages cannot be faxed. Medical Records for Attorney offices are a minimum of \$50 per patient record. Guarantor accepts full financial responsibility for all patient balances at the time of medical record request. Release of medical records to another primary care facility terminates patient care with Intown Pediatric & Adolescent Medicine.